



# Party Terms & Conditions

**By booking a party with us you are adhering to our terms and conditions**

- ☆ We require a minimum of **8** children for our Tuesday - Saturday Parties. Sunday Parties our minimum is **16**. Should numbers fall below the minimum the places will still be charged for in full. Please notify us a few days before your party with your final number of expected guests.
- ☆ All our Parties factor in 30 minutes for party food. Our 1 - 3pm Party session on a Saturday we normally do food first and all our other parties the food is afterwards - unless you specify otherwise at the time of booking. Should you prefer not to offer food at your party your party will end after 1 and 1/2 hrs, Or 1 hour for the Red Shelf Pottery Painting. Please let us know at the time of booking. However, we will allow a few minutes for the birthday cake.
- ☆ Free Parking at the front of the studio or the car park opposite NOT at the REAR. Please Respect our neighbours.
- ☆ Please do not arrive more than **5 minutes** prior to the start of your party. It is plenty of time for you to bring in your food and cake and await the arrival of your guests. However for our 1 - 3pm Parties where food is 1st you are able to arrive no more than 15 minutes early if you are setting up a cold buffet. But if you are using sandwich boxes, the chip shop or pizza please do not arrive before 5 minutes before to ensure the food is handed out still hot. While we appreciate your child is very excited there is nothing available for you to do and we operate a tight turn around at weekends just 30 minutes from one party ending to the next starting and would appreciate this time to clean set up ready for your arrival.
- ☆ Banners or balloons are **not** required; our party area is well decorated with bunting and a birthday board.
- ☆ We operate our parties on a '**drop and go**' basis we allow up to 4 adults to stay and prioritise the spaces for party parents and their family not Guest parents - we will ask extra parents to leave regardless of space at the time. Brookside garden centre serves smashing tea, coffee and cake for extra parents to go to.
- ☆ All our parties all have age suitability's, if you book a party where the children's ages do not reflect our requirements - we cannot be held responsible for the finish of their items or if they finish up early. We also reserve the right not to allow children to partake if their ages do not meet our requirements.
- ☆ The behaviour and actions of the party children remain the responsibility of the party hosts Parents. Any breakages must be paid for in full.
- ☆ Please remind parents when collecting their children to arrive when the party ends and not during food or before. However, prompt collection of the guests and finishing your party on time is appreciated.
- ☆ We are happy for you to order in food using the Pound Fish and Chip Shop or Dominoes Pizza Paddock Wood or if you wish to bring your own - please do not bring platters we do not have space to store them safely during your party. We supply squash during the party food. Bowls, plates, cups cutlery and tea and coffee for party parents.
- ☆ Should you need to cancel your party due to bad weather or illness you can re book your party subject to availability within 1 month from your original party date. Unfortunately we cannot offer credit in the studio for the value of the deposit instead. Party deposits can only be redeemed against a party.